



ANDREA MUÑOZ ORTEGA



PROFESSIONAL EXPERIENCE

I am a responsible, hard-working, organized and punctual person. I like to work in a team and individually. My goal is to join a work team to develop and grow professionally.



LANGUAGES

Spanish
Catalan
English



HARD AND SOFT SKILLS

- Work with other people
- Leadership
- Patience
- Motivation
- Accounting
- Administrative



Professional Profile



I consider myself a constant, reliable person, showing interest in my work. My ideal is to overcome new challenges by providing solutions. I don't think I'm perfect, but having a good attitude, learning to be patient and being an entrepreneur define my professional profile.

ACADEMIC TRAINING



Present: Studying Higher Technician in Executive Asistance CEP, Barcelona

Technician in Administrative Management Salesians, Badalona 2018-2020

CONTACT INFORMATION



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